

Diocese of Rockville Centre Education Department
PowerSchool Parent / Guardian Portal Access Information – New Accounts

We are pleased that our school can provide access to your student's current assignments, grades and attendance via the Internet. We hope that access to this information will help us become closer partners in your student's educational experience.

In a separate letter, you will be provided with a unique Access ID and Access Password to create an account to access your student's information. Please keep this information confidential. Please do not divulge the username or password to your child or anyone else for security purposes.

The web address for the Parent / Guardian Portal is:

<https://drvcpowerschool.org>

1. **Log-in screen** – you will need the parent portal Access ID and Access Password for your student(s).
2. Select **Create Account** on the Parent Portal web page

PowerSchool

Parent Sign In

Username

Password

[Having trouble signing in?](#)

Sign In

Create an Account

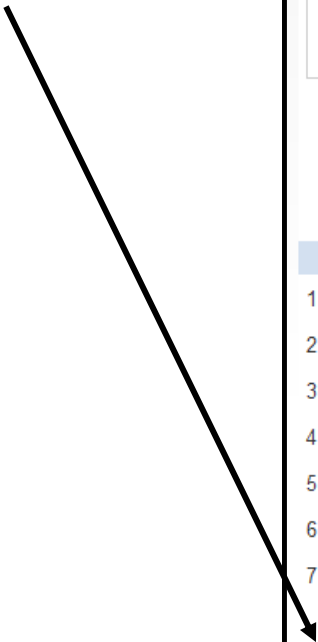
Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

3. Enter all information required to create your parent / guardian access account (First Name, Last Name, Email, Desired Username [**Please Do Not Use an E-mail Address for the Username**], Password, and Re-enter Password), then enter the information you received in a separate letter for each student (Student Name, Access ID, Access Password, and your Relationship to the student)

1. If you have more than one student in a grade with Parent Portal Access, you may enter all your students in this area

4. Then, select **Enter**



PowerSchool

Create Parent Account

First Name	<input type="text"/>	
Last Name	<input type="text"/>	
Email	<input type="text"/>	
Desired Username	<input type="text"/>	
Password	<input type="password"/>	<input type="password"/>
Re-enter Password	<input type="password"/>	

New password must:

- Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

	Student Name	Access ID	Access Password	Relationship
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
6.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
7.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>

5. Return to the Parent / Guardian Sign-in screen at (<https://drvcpowerschool.org>) and use the Username and Password you created for your parent portal access account
6. Once you log-in to your account, you will see the screen below, which gives you access to the student's information
 - a. Classes, grades and attendance
 - b. To view information about assignments, select the dash (--) next to the class

PowerSchool

Parent Sign In

Username

Password

[Having trouble signing in?](#)

[Sign In](#)

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

[Create Account](#)

If you have more than one student that is in a grade with parent access provided, you may switch between student information screens with one log-in.

PowerSchool
Welcome, **Norma Whitley** [Help](#) | [Sign](#)

Melanie
Sally

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- My Calendars
- Account Preferences

Grades and Attendance

[View Standards Grades](#)

Exp	Last Week		This Week		Course	T1	T2	T3	F1	Absences	Tardies	
	M	T	W	H								F
	M	T	W	H								F
HR1(M-F)					Homeroom Grade 6 Cahall, Lisa		--	--	--	0	0	
HR1(M-F)					Homeroom Grade 6 Whitley, Norma	--	--	--	--	0	0	
1(M,F) 2(W-Th) 3(T)					Mathematics Grade 6 Whitley, Norma	--	--	--	--	0	0	
4(M,W)					Technology Grade 6 Whitley, Norma	--	--	--	--	0	0	

7. Here is a **sample** of information in the **Assignment Area**

PowerSchool

Melanie

Navigation

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Class Score Detail

Course	Teacher	Expression	Final Grade
Technology Grade 6	Whitley, Norma		--

Teacher Comments:

Section Description:

Due Date	Category	Assignment	Grade / Codes
08/25/2011	CW	Excel Data Sheet	0x
08/25/2011	PPT	Technology PowerPoint Presentation	0x
08/25/2011	Tests	Biome Project-1	A 0x
08/25/2011	PPT	Ancient Egypt Project	A 0x
08/25/2011	CW	MS Excel Chart	0x

8. If an assignment appears in blue text, which is a link, you may select it for more information

9. Below is a **sample** assignment description.

Assignment Description: Gibson, Melanie

Teacher	Whitley, Norma
Course	Technology Grade 6
Assignment name	MS Excel Chart
Description	Students will listen for information and watch a demonstration on the SMARTBoard about using information in an MS Excel data sheet to create a chart.

We hope the information provided will be helpful when discussing student assignments and progress with your child.